

# HOPE ToolKit





Dear Friend,

On behalf of all of us at HOPE Helps, Inc., thank you for hosting a food drive! The food you donate will make a positive difference in Central Florida as it will help eliminate food insecurity for families in crisis. We are so grateful for your support.

Enclosed is the Food & Hygiene Drive Tool Kit where you will find all of the resources needed to host a successful food or hygiene drive. The tool kit includes the following:

- Food/hygiene Drive Information Sheet
- Tips & Ideas Sheet
- Food & Hygiene Drive Signs
- Food & Hygiene Drive Handout Flyers.

Please remember to contact HOPE and to complete the agreement before hosting your food or hygiene drive.

Thank you again for your commitment to our community. It is because of support like yours that HOPE has been able to prevent and reduce hunger and homelessness in Central Florida by equipping families to become self-sufficient through Housing, Outreach, Prevention and Education since 2007.

If you have any questions about drives, HOPE's Choice Food Pantry or any of HOPE's programs, please contact the HOPE Team at fooddrives@hopehelps.org.

Many thanks,

HOPE Helps, Inc. 812 Eyrie Drive Oviedo, Florida 32765



### **Food/Hygiene Drive Agreement**

### **Questions? Please contact**

fooddrives@hopehelps.org Phone: 407-366-3422 Fax: 407-542-3959 HOPE Helps, Inc. 812 Eyrie Drive Oviedo, FL 32765

Thank you for hosting a Food or Hygiene Drive for HOPE Helps, Inc.! We appreciate your commitment to reducing hunger in the Central Florida community and look forward to partnering with you. Please submit this Drive Agreement with the details of your Drive. Thanks again!

**Organization Information** Name: **Description** □ School/University □ Business □ Student Group □ College Group □ Church Group □Civic Organization or □Other **Address** Street Address Zip Code Has your organization participated in a HOPE food or hygiene drive before? ☐ Yes ☐ No If yes, when? How did you hear about HOPE? **Contact Information Contact Name** Title **Telephone Number Alternate Number Email Address Drive Information Prospective Drive dates** to Month Day, Year Month Day, Year Prospective Date and Time of Delivery (HOPE's donation hours are Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm Month Day, Year Are you participating in a food drive specifically for Kids of HOPE?  $\square$  Yes  $\square$  No

Contact Person Signature Date



### Drive Tips & Ideas: Making Your Drive a Success

### When should the drive be held?

 The Food Pantry at HOPE is in the most need during the Summer and early Fall months (June-October). However, HOPE is grateful for donations throughout the year.

### Remember

- Use the "Food (or Hygiene) Items Needed" list as a guide
- Because of health precautions, HOPE cannot accept perishable or expired items

### **Encouraging Enthusiasm**

- Set a goal for your drive
- Hold a competition between departments, classes or individuals at your organization
- Offer incentives such as a pizza party or dress down day when you reach your goal

### Marketing Ideas

- Post the fliers from the Tool Kit around your office or organization
- Place the donation box near a heavily trafficked area, such as a front desk or lobby
- Use your organization's newsletter or social media to spread the word about the drive
- Provide empty shopping bags to individuals at your organization, and encourage people to bring them back full on a specific day



### Get Social!

We love to highlight food & drives happening in the community so be sure to take pictures and post them on Facebook and Instagram.

Don't forget to tag us and use our hashtags so we can share!

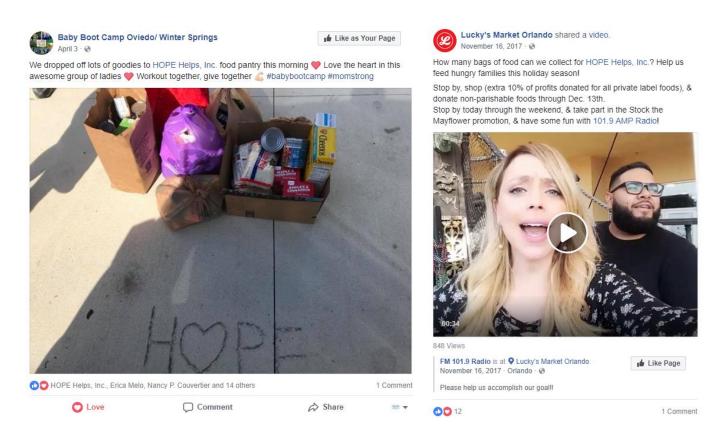
Facebook: HOPE Helps, Inc.

Instagram: @TheHOPEChestOviedo

Twitter: @HOPEHelpsInc

Hashtags: #HOPEHelps #HOPEHelpsFoodDrive

Here are some sample posts from our friends!



### Support the HOPE Food Pantry!

### Items Needed:

- Cereal, Cold or Hot
- Canned Fruits
- Canned/Dry Beans
- Chunky Style Soups
- Canned Proteins/Meats
- Cooking Oil
- Oatmeal/breakfast dry foods
- Spaghetti Sauce
- Nutritional Supplement Drinks
- Zip Top Bags Quart/Gallon



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

# Support the HOPE Food Pantry!

### Items Needed:

- Cereal, Cold or Hot
- Canned Fruits
- Canned/Dry Beans
- Chunky Style Soups
- Canned Proteins/Meats
- Cooking Oil
- Oatmeal/breakfast dry foods
- Spaghetti Sauce
- Nutritional Supplement Drinks
- Zip Top Bags Quart/Gallon



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

### Support the HOPE Food Pantry!

### Items Needed:

- Cereal, Cold or Hot
- Canned Fruits
- Canned/Dry Beans
- Chunky Style Soups
- Canned Proteins/Meats
- Cooking Oil
- Oatmeal/breakfast dry foods
- Spaghetti Sauce
- Nutritional Supplement Drinks
- Zip Top Bags Quart/Gallon



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

### Support the HOPE Food Pantry!

### Items Needed:

- Cereal, Cold or Hot
- Canned Fruits
- Canned/Dry Beans
- Chunky Style Soups
- Canned Proteins/Meats
- Cooking Oil
- Oatmeal/breakfast dry foods
- Spaghetti Sauce
- Nutritional Supplement Drinks
- Zip Top Bags Quart/Gallon



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

### Support the HOPE Hygiene Drive!

Items Needed:

- Detergent
- Dish Soap
- Paper Towels
- Toilet Paper
- Tampons/Fem. Pads
- Soap
- Body Wash
- Shampoo

- Tooth Paste
- Dental Floss
- Toothbrushes
- Child Diapers
- Incontinence Pads
- Razors
- Conditioner
- Lotion



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

# Support the HOPE Hygiene Drive!

Items Needed:

- Detergent
- Dish Soap
- Paper Towels
- Toilet Paper
- Tampons/Fem. Pads
- Soap
- Body Wash
- Shampoo

- Tooth Paste
- Dental Floss
- Toothbrushes
- Child Diapers
- Incontinence Pads
- Razors
- Conditioner
- Lotion



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

### Support the HOPE Hygiene Drive!

Items Needed:

- Detergent
- Dish Soap
- Paper Towels
- Toilet Paper
- Tampons/Fem. Pads
- Soap
- Body Wash
- Shampoo

- Tooth Paste
- Dental Floss
- Toothbrushes
- Child Diapers
- Incontinence Pads
- Razors
- Conditioner
- Lotion



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

### Support the HOPE Hygiene Drive!

Items Needed:

- Detergent
- Dish Soap
- Paper Towels
- Toilet Paper
- Tampons/Fem. Pads
- Soap
- Body Wash
- Shampoo

- Tooth Paste
- Dental Floss
- Toothbrushes
- Child Diapers
- Incontinence Pads
- Razors
- Conditioner
- Lotion



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

### **Kids of HOPE Food Drive**

For logistical purposes we utilize shelf stable foods and then add fresh produce items such as apples, baby carrots, and oranges when giving out the bags. We strive to serve healthier items in the KOH bags whenever possible.

- Entrees: 2 oz. cups mac and cheese, tuna (packets or kits), 4 kits) 4oz. Vienna Sausages, 7.5 oz. Pop Top Beef Stew, soups (soups (11 oz. or less)
- Peanut Butter: (small/medium jars)
- Snacks: popcorn, trail mix, protein bars, fruit snacks, low sugar sugar pudding
- Breakfast: 1 oz. bowls/boxes healthy cereal, packets of oat oatmeal
- Packaged Fruit: apple sauce, peaches/mixed fruit cup
- Beverage: 8 oz. shelf stable milk, juice pouches



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

### Kids of HOPE Food Drive

For logistical purposes we utilize shelf stable foods and then add fresh produce items such as apples, baby carrots, and oranges when giving out the bags. We strive to serve healthier items in the KOH bags whenever possible.

- Entrees: 2 oz. cups mac and cheese, tuna (packets or kits), 4 kits) 4oz. Vienna Sausages, 7.5 oz. Pop Top Beef Stew, soups (soups (11 oz. or less)
- Peanut Butter: (small/medium jars)
- Snacks: popcorn, trail mix, protein bars, fruit snacks, low sugar sugar pudding
- Breakfast: 1 oz. bowls/boxes healthy cereal, packets of oat oatmeal
- Packaged Fruit: apple sauce, peaches/mixed fruit cup
- Beverage: 8 oz. shelf stable milk, juice pouches



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

### Kids of HOPE Food Drive

For logistical purposes we utilize shelf stable foods and then add fresh produce items such as apples, baby carrots, and oranges when giving out the bags. We strive to serve healthier items in the KOH bags whenever possible.

- Entrees: 2 oz. cups mac and cheese, tuna (packets or kits), 4 kits) 4oz. Vienna Sausages, 7.5 oz. Pop Top Beef Stew, soups (soups (11 oz. or less)
- Peanut Butter: (small/medium jars)
- Snacks: popcorn, trail mix, protein bars, fruit snacks, low sugar sugar pudding
- Breakfast: 1 oz. bowls/boxes healthy cereal, packets of oat oatmeal
- Packaged Fruit: apple sauce, peaches/mixed fruit cup
- Beverage: 8 oz. shelf stable milk, juice pouches



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm

### Kids of HOPE Food Drive

For logistical purposes we utilize shelf stable foods and then add fresh produce items such as apples, baby carrots, and oranges when giving out the bags. We strive to serve healthier items in the KOH bags whenever possible.

- Entrees: 2 oz. cups mac and cheese, tuna (packets or kits), 4 kits) 4oz. Vienna Sausages, 7.5 oz. Pop Top Beef Stew, soups (soups (11 oz. or less)
- Peanut Butter: (small/medium jars)
- Snacks: popcorn, trail mix, protein bars, fruit snacks, low sugar sugar pudding
- Breakfast: 1 oz. bowls/boxes healthy cereal, packets of oat oatmeal
- Packaged Fruit: apple sauce, peaches/mixed fruit cup
- Beverage: 8 oz. shelf stable milk, juice pouches



812 Eyrie Drive, Oviedo, FL 32765 Mon.-Thur. 9:00am - 4:00pm & Fri.-Sat. 9am-12pm



...preventing homelessness Since 2007 through

HOUSING • OUTREACH • PREVENTION • EDUCATION www. hopehelps.org

# FOOD DRIVE